## 21st Century Skill

**Professional Communications** 

TEDS: 13009900 KISD: 1465 Credit: .5 Grade: 9-12

Prerequisite: None

Professional Communications blends written, oral, and graphic communication in a career-based environment. Careers in the global economy require individuals to be creative and have a strong background in computer and technology applications, a strong and solid academic foundation, and a proficiency in professional oral and written communication. Within this text, students will be expected to develop and expand the ability to write, read, edit, speak, listen, apply software applications, manipulate computer graphics, and conduct Internet research.

Entrepreneurship TEDS: 13034400 KISD: 82503 Credit: 1

Grade: 9-12

Prerequisite: None

Students will gain the knowledge and skills needed to become an entrepreneur. Students will learn the principles necessary to begin and operate a business. The primary focus of the course is to help students understand the process of analyzing a business opportunity, preparing a business plan, determining feasibility of an idea using research, and developing a plan to organize and promote the business and its products and services. In addition, students understand the capital required, the return on investment desired, and the potential for profit. Students earn 1 credit for this course, but the course is taught in 1 semester.