



# Home Access Center (HAC)

Home Access Center is a Web portal that allows parents/guardians to log in and view information pertaining to their student including, but not limited to, **class schedules, emergency contact information, attendance, grades and report cards**. Report cards are not sent home in a paper format, but are available in the HAC.

Even if you have an existing HAC account, this year you are required to register for a new account selecting a new user name and password. Your existing user name and password will not provide you access.

## Instructions to Create Your Home Access Center (HAC) Account

1. Visit the following link:

<https://homeaccess.kellerisd.net/HomeAccess/Account/LogOn?ReturnUrl=%2fhomeaccess>

2. Click on the "Click Here to Register for HAC" link.

User Name:   
Password:   
[Forgot My Username or Password](#)  
[Click Here to Register for HAC](#)

3. Identify yourself by entering your First Name, Last Name, City and Zip Code, then click the "Register" button. (You must be currently listed as a guardian on your student's account with the school or the system will not recognize you.)

If there is a duplicate, you will be prompted to enter the email address that you have

First Name:\*   
Last Name:\*   
City:\*   
Zip Code:\*

provided to the school. If providing the email address does not break the tie, that means we have two records for you in our system and one must be deleted. Please send an email to [ParentTechHelp@kellerisd.net](mailto:ParentTechHelp@kellerisd.net) with the request.

Also, if you enter any information (first name, last name, city or zip code) that doesn't match our records exactly, you will receive a message that your contact information could not be found. If you have a Fort Worth address, please try "Ft Worth", "Ft. Worth" and "Fort Worth". If you have recently moved, please try your old city and zip as well, just in case registration information has not been updated in our main system yet.

4. Create your username and enter your challenge questions. (If you have entered challenge questions/answers in the past, that information will still be available for you. It is not required that you change them; however, you may if you'd like.)

- a. **Enter the Username that you'd like to use.** It does not have to be an email address.
- b. **Enter two security questions in the "Questions" column and the corresponding answers in the "Answers" column.** These questions/answers will be beneficial should you ever forget your password; therefore, please be sure they are something that you will remember.
- c. **Click the "Finish" button.** **Process is not complete! Please proceed to step 5.**

**Home Access Center User Registration**  
 Please enter the username you wish to use when logging in to Home Access Center. An email will be sent to the email address the district has on record for you with further instruction on creating your new Home Access Password.

Username:

Compose 2 challenge questions and provide appropriate answers

Questions	Answers
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

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**Privacy Policy**  
 You are being provided with access to this electronic system to allow you to view your information or your child's educational records at your convenience. The information in this system includes confidential educational records. Keller ISD has taken reasonable steps to ensure your help. It is imperative that you keep your username and password confidential. You should always log out of the system and close the browser window when you are finished looking at information in the system. If you are viewing information in a public place that information may be seen by others. In the usability record that you log into the system and the information or documentation for a child not connected to your family, immediately notify your campus administration and log out of the system. If there are errors in your information or

5. **Check your email.** An email will be sent to you from [No.Reply@kellerisd.net](mailto:No.Reply@kellerisd.net) with instructions to create your Home Access Center password. Click on the **"Create your Home Access Center password"** link and follow the prompts to set up your password. You will first be asked to answer one of your challenge questions. From there, you will be directed to a screen with your account and the change password option. Enter your new password as prompted (must be at least 8 characters), then click the "Continue to Home Access Center" button which will launch you into the Home Access Center.

**From:** [No.Reply@kellerisd.net](mailto:No.Reply@kellerisd.net) <[No.Reply@kellerisd.net](mailto:No.Reply@kellerisd.net)>  
**Sent:** Tuesday, April 24, 2018 9:46 AM  
**To:** [REDACTED]  
**Subject:** Home Access Center Registration

Dear [REDACTED],

Testing HAC

To create your password, click the link below:  
[Create your Home Access Center password](#)

This request was made on 4/24/2018 9:46:12 AM.

**Note:** We have received a few reports that some parents have not received this email. In this instance, we have found that the system creates a temporary password. After checking your junk email, please try the forgot my password feature. If that doesn't work either, please send an email to [No.Reply@kellerisd.net](mailto:No.Reply@kellerisd.net) for assistance.