

Willis Lane Arrival Procedures 2020-2021



All students may start arriving at 7:40 a.m. at designated entrances. Staff will be on duty at all locations by 7:40 a.m.

****All drop off and pick-up locations are based on the youngest student if you have more than one. (ex: If you have a 1st and 4th grader, you will drop off and pick-up at the 1st grade location)**

- All procedures are in place rain or shine, please plan accordingly.
- Masks are required to be on for arrival and dismissal.
- Teachers will no longer be opening car doors.
- Don't forget to fill out your [Daily Health Survey](#) before school each morning. QR Code is attached.



- Bus, Daycare, Walkers and 1st grade will arrive and enter using the horseshoe drive by the cafeteria on the east side of the building. If you are eating breakfast, you will be dropped off in the horseshoe drive and enter using door number 5.
- Kindergarten drop off will be at the front of the building on the north side. They will follow the sidewalk to enter the Kindergarten hallway using door number 2. (There will be plenty of assistance to help them!)
- 2nd grade drop off will be on the back side of the building on the south side. They will be dropped off towards the blacktop/playground area to help the flow of traffic and will follow the sidewalk to enter the 2nd grade hallway using door number 15.
- 3rd grade drop off will be at the front of the building on the north side. They will follow the sidewalk to enter the 3rd grade hallway using door number 16.
- 4th grade drop off will be at the front of the building on the north side. They will follow the sidewalk to enter the 4th grade hallway using door number 17.