



Tuesday, February 21, 2023

Students and families of current 6th graders,

Keller Middle School Counselors have been working hard at loading your student's courses into Aeries as quickly as possible. Starting February 21st through March 3rd, you should be able to see your 7th grade course requests in Aeries. You will go to the top by student name and drop down to select Keller Middle School. Then go to "Classes" and then "Course Requests".

It is really important to keep in mind a few things:

- If your courses are not there in the Classes tab yet, please contact your child's counselor at BCI or KMS counselors to help complete a course request form. These were due last week!
- The counselors are entering student courses into Aeries based on what the student selected and not necessarily what they have been approved for. Scheduling is a tedious process that will continue through the Spring and Summer. Take note of these special circumstances below that may change what classes your student is eligible for:
 - You will likely see in Aeries your student's first elective choice but this is **subject to change**. There are times when certain classes become unavailable or will not work with your student's schedule which is why we ask for 3 good elective options your child would be interested in taking. There may be times we need to move to the 2nd or 3rd elective choice.
 - Any class that **requires an application** will need ultimate approval by the staff member approving entry into that class. You can locate the applications by visiting the [KMS Registration Portal](#) and selecting Electives to find your specific application class.
 - **Boy's and Girls' Athletics** require a [physical](#) signed by a doctor and several signed [electronic forms](#). Check out the Registration Portal for more information about each of these specialized programs.
 - **Band students**- as long as your schedule has a band class, don't concern yourself with the title or level of the class. The actual band level will be determined at a later date by the band director.
 - **Choir students** - as long as your schedule says boys' choir or non-varsity girls, you are good. We will change the level after tryouts as needed.

- Any student in a **different level of math class** than the one they are currently eligible for will be corrected in time after counselors cross check transcripts.

 - **7th graders** should have:
 - 2 ELA classes
 - 1 Math
 - 1 Science
 - 1 Social Studies
 - An advisory or equivalent class (AVID, GT, Reading Elective)
 - 2 electives (one is likely from the PE category)
- **If you notice anything missing or incorrect, please reach out to the counselors at KMS. We will catch mistakes in time but welcome any help along the way.

How to request changes:

If you wish to make any changes to your schedule either due to clerical error on our part or change of mind, please complete this [Schedule Change Request Form](#) and your Keller Middle School Counselor will be able to assist you.

Contact the [Keller Middle School Counselors](#) if you have additional questions or concerns! Have a wonderful day.