



**CHECKLIST FOR RECONSIDERATION OF
LIBRARY BOOKS AND INSTRUCTIONAL RESOURCES**

This checklist is to be used when a library book or instructional resource is formally challenged under policy EF(Legal) and EF(Local).

Type of resource:

- Library book
- Classroom library book
- Instructional resource

Title:

Author/Producer:

Complainant Input

Library and Classroom Library Books

Students' First Amendment rights are implicated by the removal of books from the shelves of a school library. A district shall not remove materials from a library for the purpose of denying students access to ideas with which the district disagrees. A district may remove materials because they are pervasively vulgar or based solely upon the educational suitability of the books in question. Bd. of Educ. v. Pico, 457 U.S. 853 (1982)

- a. Is the book pervasively vulgar?
 - Yes
 - No

- b. Is the book educationally suitable?
 - Yes
 - No

To determine educational suitability, the committee may want to consider the following questions:

Appropriateness

- a. Does the resource meet a need for the user?
 - Yes
 - No

- b. Is the resource appropriate for the campus level?
 - Yes
 - No

- c. Are the illustrations appropriate for the subjects and age levels?
 - Yes
 - No

- d. Is the book appropriate for the age and grade levels serviced by the classroom and/or library?
 - Yes
 - No

- e. What are the beneficial qualities of the material?

f. What do you feel might be the result of a student reading/viewing this resource?

Content

g. Is the content of this material or resource well presented by providing adequate scope, range, depth, and continuity?

- Yes
- No

h. Does it present information not otherwise available?

- Yes
- No

i. Does it give a dimension or direction that is new or different from others available for the subject?

- Yes
- No

2. Review/Evaluations

a. Does this title or resource appear in one or more reputable selection aids?

- Yes
- No

(If yes, please list titles of selection aids and if it was reviewed favorably or unfavorably.)

- Favorably
- Unfavorably

- Favorably
- Unfavorably

- Favorably
- Unfavorably

- Favorably
- Unfavorably

Additional comments:

- Book should remain in the library at the following campus levels:
 - Elementary
 - Intermediate
 - Middle
 - High

- Book should remain in the library but contain a mature audience warning label and require parental consent before it may be checked out

- Book should be removed from the library at all levels

Additional Comments:

Chairperson: _____

Date: _____

Instructional Resource

1. Purpose

a. What is the overall purpose of the material or resource? _____

b. Is the purpose accomplished?

i. Yes

ii. No

2. Authenticity (for works of non-fiction only)

a. Is the author or presenter competent and qualified in the field?

i. Yes

ii. No

b. What is the reputation and significance of the author or publisher/producer in the field?

c. Is the material or resource up-to-date?

i. Yes

ii. No

d. Are information sources well documented either in the resource or in guides?

i. Yes

ii. No

e. Are translations and interpretations faithful to the original?

i. Yes

ii. No

3. Appropriateness

- a. Does the resource meet a need for the user?
 - i. Yes
 - ii. No
- b. Is the resource appropriate for the campus level?
 - i. Yes
 - ii. No
- c. Are the illustrations appropriate for the subjects and age levels?
 - i. Yes
 - ii. No
- d. Is the book appropriate for the age and grade levels serviced by the classroom and/or library?
 - i. Yes
 - ii. No
- e. What are the beneficial qualities of the material?

- f. What do you feel might be the result of a student reading/viewing this resource?

4. Content

- a. Is the content of this material or resource well presented by providing adequate scope, range, depth, and continuity?
 - i. Yes
 - ii. No
- b. Does it present information not otherwise available?
 - i. Yes
 - ii. No
- c. Does it give a dimension or direction that is new or different from others available for the subject?
 - i. Yes
 - ii. No

5. Review/Evaluations

a. Does this title or resource appear in one or more reputable selection aids?

- i. Yes
- ii. No

(If yes, please list titles of selection aids and if it was reviewed favorably or unfavorably.)

-
- Favorably
 - Unfavorably

-
- Favorably
 - Unfavorably

-
- Favorably
 - Unfavorably

-
- Favorably
 - Unfavorably

Recommendations by review committee for treatment of questioned resource:

- Instructional Material is appropriate to use across all settings.
- Instructional material should be relocated to one or more of the levels of campuses, specifically
 - Elementary
 - Intermediate
 - Middle
 - High

Additional Comments:

Chairperson: _____

Date: _____