

Access EasyTech at www.learning.com
Students and teachers will go to the same page to login.

You will login to the screen using your Employee ID number as your Username and Password. Example-username:12345 password: 12345

Log In
Username
Password
Forgot Password?
District
Keller ISD
ENTER

Account Information
Name:
Amy Copeland
School:
BETTE PEROT ELEMENTARY
Edit

Once you are logged in, you have the option of editing your yourname and password. Click on the Edit button.. Change the username and add the password as you see fit.



CREATING CLASSES Click on the Classes button.

The next thing you will want to do is establish a class. You can organize groups to include all of your students or you can differentiate your class into different groups. This will allow you to assign different assignments to different students.

Click New in the Classes List box. Enter the appropriate information. The sections in pink are very important. Please name the class, choose the grade level, and click Yes to track your class. Fill in the boxes for Minimum score and Minimum word pre minute. Repeat steps for as many classes as you need to create. Click OK.

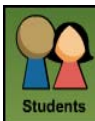
Classes List

Tracked	Class	Grade	Active

New Edit Duplicate X

Add a Class Class Active

Name: [pink box]
Description: [text area]
Lesson Certificate: Printable View Only None
Class Grade: K 1 2 3 4 5 6 7 8
Student Tracking: Yes No
Assignment Sequence: Forced Open
Minimum Score (1-100): [pink box]
Minimum WPM: [pink box]
OK Cancel

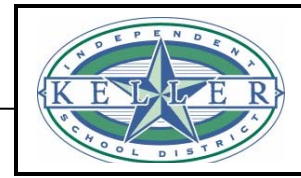


ENROLLING STUDENTS

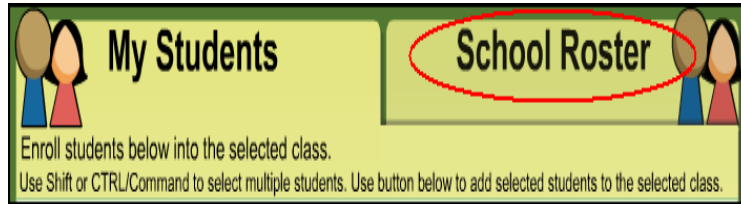
Click on the Students button on the top of the page. Select the class you want to enroll students in.

Class Assignments

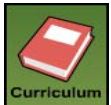
-- Select a Class --
-- Select a Class --
Blue Group
Copeland
Red Group
Yellow Goup



Click on School Roster tab at the top of the page and check your grade level. A list of students will appear and you will check the boxes next to the student and then click on Enroll Selected.



If one of your students does not appear, choose Add New Student and complete the required fields.



ASSIGNING CURRICULUM

Click on the Curriculum button at the top of the page. Select the grade level. Read through the explanation of the lessons. You can browse through the lessons and decide which lessons you would like to assign your students or you can select Easy Sets. This will let you assign all of the lessons to this selected group/class.



You will need to click  for each component of the lesson you want the student to complete. You can assign per topic or you can click  .



REPORTS

Click on the Reports button at the top of the page. A menu of different reports will list to the left. Once you have student data, you can choose one from the list.