

## WHEN ARE THE TESTS?

### SESSION 1

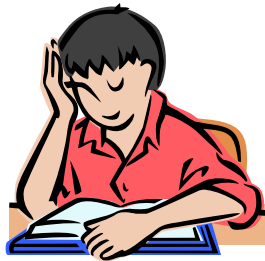
Registration Deadline: October 9, 2008  
Testing Dates: December 2, 3 & 4, 2008

### SESSION 2

Registration Deadline: February 9, 2009  
Testing Dates: March 31, April 1 & 2, 2009

### SESSION 3

Registration Deadline: June 9, 2009  
Testing Dates: July 14, 15 & 16, 2009



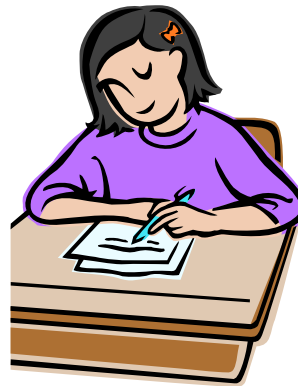
## IS THERE A FEE?

Students are responsible to pay for any Credit by Exam for which they have received prior instruction. The cost of each ½ credit exam is \$40.00. The check should be made payable to Keller ISD and is due at the time of request.

## WHAT TO BRING?

Each student needs to bring:

- a photo identification (drivers license, school ID or some other form of picture identification)
- one or two sharpened pencils
- lunch or a snack
- change for the telephone
- students taking math tests may need a protractor, compass, calculator, and a ruler



Credit by Exam tests do not meet eligibility standards for NCAA Clearinghouse.

## Keller Independent School District

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[www.kellerisd.net](http://www.kellerisd.net)

# Credit by Examination For Credit Recovery Grades 7-12



Information and  
Schedule  
2008 - 2009

## WHO MAY EARN CREDIT BY EXAM?

Students in grades 7-12 may use credit by examination to demonstrate mastery in courses to regain credits that were not previously earned.

## WHAT IS CREDIT BY EXAM?

Credit by Exam assesses a student's mastery of the essential knowledge and skills in the subject for an academic course not satisfactorily completed. Tests may be requested only in the subject(s) for which the student has had prior instruction and a grade lower than a 70 is recorded on the transcript.

High school exams must be completed within one calendar year from the end of the course in which credit is sought. After a calendar year has passed, the students must either retake the course or consider summer school. Middle school students are tested during the summer sessions.

Secondary students may take one or both semesters of a state-approved course for which there is an exam. For example English I is divided in two half credits, English IA (1/2 credit) and English IB (1/2 credit). A maximum of two attempts will be available as a way for students to regain credit in a specific course.

Eligible students shall be allowed to obtain the equivalent of four credits through Credit by Exam. The student's counselor shall be responsible for verifying that the criteria has been met.

## HOW DOES A STUDENT APPLY?

1. The student is required to meet with his/her counselor before registration forms can be completed.
2. Counselors will contact parents in order to discuss the credit by exam criteria and its long-term impact.
3. Counselor and parent must sign all forms before they can be processed.
4. Forms must be returned to the counseling office by the designated deadline.

The Attendance Committee Chairperson's approval is required for any attempt to regain credit as a result of excessive absences.



## HOW ARE THE RESULTS RECORDED?

To receive credit, a student must score a grade of 70 or higher. The original grade earned earlier that was below a 70 will not be replaced. However, when a score of 70 or above is earned on a Credit by Exam, the results will be recorded onto the transcript, credit awarded, and the results will be averaged into the student's grade point average (GPA). Any score lower than a 70 will not be recorded.

## WHAT TYPE OF TEST IS GIVEN?

A Credit by Examination is a criterion-referenced test that evaluates mastery of the Texas Essential Knowledge and Skills for a particular subject or grade level. All CBEs are purchased from Texas Tech University and meet the criteria set by the Texas Education Agency (TEA). Students may not use CBE to receive honors-level credit. For example, students may test out of Algebra I, but not Algebra I Honors.

## WHEN WILL RESULTS BE RETURNED?

Results are returned approximately 4-6 weeks after testing. Once reported, copies of the results will be sent to the school counselor and parents.

## HOW LONG IS THE TESTING PERIOD?

Exams during the school year will begin at approximately 3:00 p.m. Students should arrive 15 minutes before testing begins. Summer testing sessions will begin at 8:00 a.m. and 12:00 noon. A confirmation letter with dates, times, and testing location will be sent to each student. The maximum time allocated per test is 3 hours. Students taking more than one exam may require more than one day of testing.

## MORE INFORMATION

Contact your school counselor or check the Keller ISD website at [www.kellerisd.net](http://www.kellerisd.net)

