



KELLER INDEPENDENT SCHOOL DISTRICT

The community of KISD will educate our students to achieve their highest standards of performance engaging them in exceptional opportunities.

**The KISD Maintenance and Operations Building
11300 Alta Vista Road, Fort Worth, Texas
Citizens Bond Oversight Committee Meeting
November 12, 2019 – 6:00 pm**

Present: Hudson Huff, Billy Kidd, Rachel Epperson, Mark Youngs, Nicole Cobb, Jennifer Upton, Scott Goodwin, Felix Mira, Michael Faubel, Heather Washington, Amanda Burruel, Karina Davis

Mr. Billy Kidd introduced himself, and Mrs. Rachel Epperson, and asked committee members to introduce themselves to begin the meeting.

Mr. Hudson Huff explained and reviewed the function of the committee, and how everything will proceed over the time of the Bond Program. He shared there will be opportunities for the committee to tour the individual campus projects at specific times in the schedule. He further explained that the intent of the committee is to review the processes and scope of the work to make sure the work that is being done is a reflection of the work that was planned out by the Long Range Facility Planning committee and presented to the community as part of the overall Bond Proposal. The committee then discussed the best days of the week and times to be able to have as many of the committee members attend the meetings as possible. It was also discussed that most meetings will be once a month and take place the week before a Board Meeting.

Mr. Huff then moved on to the professional and consulting services portion of the meeting agenda. He explained that the law, specifically Government Code Chapter 2254, states what a public entity is to do when evaluating and selecting an architectural firm as a professional service. He then explained the advertisements and interview processes that were conducted in the Spring of 2018 that ultimately resulted in the District selecting VLK Architects to provide the facility assessment and planning services for the next Bond proposal. A committee member asked if there are any topics or conditions that will require closed meetings or require committee members to sign a non-disclosure agreement. Mr. Huff stated in an effort to be as transparent as possible these meetings are open to the public and there shouldn't be any reasons to have the meetings be closed at this time. Mr. Huff did say that they may be cautious with information that may be presented in the future that are related to the safety and security strategies or measures being taken at the campus, but that would be the only topic that may not want to be openly discussed in these meetings.

Mr. Kidd then discussed recommendations for methods of delivery options for the various projects, and also presented what the law, specifically Government Code Chapter 2269, states about the options that are available for construction projects. Copies of the Government Code information was made

available to the committee members. Mrs. Epperson added that the CM at risk assumes the risk because their price is guaranteed. A committee member asked what the process and timeline was for hiring the contractors for the different projects. Mr. Huff explained the advertisement, qualifications, and proposal process related to contractor selection.

Mr. Kidd then reviewed a tentative schedule for several of the projects. It was discussed that the design process for Florence and Heritage elementary schools will begin very soon and the administration doesn't anticipate any setbacks at this time. A committee member asked why the Industrial Trade and Agri-Science Center project was shown to be completed later in the scheduling than several of the other projects. Mr. Huff responded that there are several additional steps and procedures that will have to be done (related to platting, road design, and infrastructure developments) in working with the City of Fort Worth planning and development staff that will require more time on the front end of the project schedule than several of the other projects in the Bond. Mr. Huff stated the overall Bond Program schedule is still very tentative and will become more formalized with the committee in the next several months.

Mr. Huff stated that Mr. Joe Griffin will be presenting more information about the Technology portion of the Bond Program to the Committee at a later meeting. He stated the information that will be presented will involve upcoming pilot programs, as well as plans for the roll out of device purchases and integration into the various instructional programs.

Committee members expressed their interest in knowing more about the implementation of the plan in the coming months. Mr. Huff stated Mr. Griffin would be providing that information at the December meeting.

Committee members asked several questions about the format of the schedule that was presented and asked about clarifications to the tentative schedule. Mr. Huff reiterated that the administration would be studying the details of the upcoming planning processes for each of the projects and would be providing updates at every monthly meeting throughout the Bond Program. He also explained that once the method of delivery is approved by the School Board on Monday night, that the District will be advertising for construction managers for the first several projects so that work can begin this summer. The administrative staff explained that they want to make sure we're working with quality contractors to provide the best and safest experience for our campuses as we go through these extremely complicated projects. Mr. Mark Youngs also explained from time to time a citizen from our CBOC committee may be asked to come to the Board meeting to share with the public and the School Board their recommendations or thoughts after being involved in one or several of the processes.

Committee members asked if the District's projects will be competing for contractors with other school districts in the area that have also passed bond elections. Mr. Huff stated there is competition and that the District will be extremely strategic in trying to position our projects and timelines to be able to compete with those other projects as much as possible.

Committee members stressed the importance of communicating out to the public the progress and successes of the Bond work as it is done. Finally, the committee discussed and determined that the next committee meeting will be held on Tuesday, December 10th at 6:30 pm.

There were no further questions and/or discussions, and the meeting was adjourned at 7:39 pm.